

ADVOCATES FOR INNOVATIVE SCHOOLS, INC.
SPECIAL BUDGET BOARD MEETING
Robert Russa Moton Charter School
8550 Curran Boulevard
New Orleans, Louisiana 70127
5:30 p.m.
Wednesday, September 29, 2022

MINUTES

During the COVID-19 Pandemic, some AIS Standing Committee Meetings and Board Meetings will be held via videoconferencing. Meetings will be recorded. To participate in this meeting, individuals must use the Zoom video meeting service. Electronic devices including cell phones, iPads, Lap top computers and Desktop computers can access Zoom. Some devices will require participants to download the software to join in. Click the link provided in this box and when prompted, use the ID number to log in. In lieu of signing in, all speakers will be asked to introduce themselves to the group by giving their name and contact information.

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 Meeting ID: 845 7665 6736 Passcode: 3rJ7aL

I. Call to Order and Roll Call

President Barbara Crain-Major called the meeting to order at 5:50 p.m. Present were Debra Adams, Cheryl Beaco, Barbara Crain-Major, Debra Gould, Kenneth McGruder, Charmaine Sonnier, and Ora Wiley.

X	Debra P. Adams	X	Barbara Crain-Major	X	Charmaine Sonnier
X	Cheryl Beaco	X	Debra Gould	X	Ora Lee Wiley
X	Terry Clay (6:25)	X	Kenneth McGruder		

II. Approval of Agenda

A motion was made by Debra Adams and seconded by Debra Gould to accept the Agenda. The vote to approve the motion was unanimous.

III. Approval of Minutes from the August 3, 2022 Committee of the Whole Meeting

Minutes were not available at the time of the meeting.

IV. Old Business

1. Chief Finance Officer Vacancy John McCrary, CEO
 The search for a CFO continues. It is a top priority and will be filled in the near future. The position has been advertised. Carriere and Dunn Accounting Services are working in place of the CFO, and CPA services may be added, if needed.

2. **AIS Parent Representative Vacancy**
A new board member was recommended by the Governance Committee to fill the parent representative Board seat after interviewing two candidates. Debra Adams nominated Nicole A. Williams and Ora Wiley seconded the motion. The vote was unanimous.
3. **Board Meeting Schedule for 2022 – 2023**
Following discussion, it was agreed to move the monthly meetings to the last Tuesday of each month instead of the first Tuesday. A schedule will be proposed and presented at the next regular meeting.
4. **Annual Budget Approval for 2022 – 2023**
The Finance Committee recommended acceptance of the Annual Budget. Ms. Adams made a motion to approve the Annual Budget and Ms. Beaco seconded the motion. The vote for acceptance was unanimous.

V. New Business

1. **Selection of External Auditor**
A consensus of Board members agreed to seek a new external auditor for the 2021 – 2022 External Audit. The CEO is reviewing recommendations to have an auditor in place by October. We are looking for a company that has reputable, good, solid reports. The Collaborative will be consulted. A preference was stated for a company located in Orleans parish and a minority business to replace the one we are losing.

VI. Administrative Reports

1. **CEO Report (PowerPoint)**
 - a. Top staff and school leaders will be attending New Leaders training sponsored by LDOE.
 - b. Evaluation conferences will include teachers talking about the children they teach, specifically the needs of individuals. All teachers have been assigned an evaluator. Personalized Learning Plans will give details for students and the process of implementation. This will be very challenging.
 - c. Parents received LEP scores and targets. Plans include Sylvain, LSU reading, growth targets, and iReady diagnostics
 - d. Emotional and social needs will be addressed also.
 - e. Teacher stability is an issue and teachers need to know we care about them and they are wanted at Moton. We need to nurture our teachers so that they can grow with us and stay with us.
 - f. Funding sources and monthly cash flow from grants must remain within the budget.
 - g. All students will have iPads, not just Chrome books. Some will have one at home and one at school purchased with grant funds.
 - h. We have contracts and agreements with companies to support the academic personalization for students. These include Cool Cooperative,

Elevate, KiDsmArt, LSU Reading and Literacy, Make Music NOLA, Passion Dance Company, League of Boys to Men, Sankofa Institute, STEM NOLA and Sylvan Reading.

2. Executive Assistant to the CEO Report Cheryllyn Branche
 - a. The new chiller is in full operation. Any additional work outside of the contracted amount is not included. The Temporary Chiller is \$49K. The building was not commissioned in a timely manner after occupancy.
 - b. E-Rate funding problems were addressed concerning a \$159K grant.

3. Principal Report Deidra Bradley
 - a. Staffing Vacancies for 2022 – 2023
6th Grade Math/Science, 2nd Grade, Special Ed for individual child
 - b. Current Enrollment for 2022 – 2023
 - c. Opening of School Update
Activities include Open House, "Lights, Camera, Action," Grandparents Day
 - d. The School Calendar has been revised to include November 8 as the election and delete April 6 shortening the Spring Break. Only 28 paid holidays are budgeted.
 - e. The Employee Handbook is being revised. Final reading has begun.
 - f. 2021 - 2022 Final iReady Reports vs. 2022 – 2023 Baseline Report will be presented at the next meeting.

4. Finance Report Carriere and Dunn

This will be presented at the next regular meeting.

 - a. Budget Adjustments
 - b. Financial Statements and Credit Card Report
 - c. Receive and Accept the Reports – Federal and State

VII. Standing Committee Reports

1. Academic Debra Adams, Chair
No report.
2. Finance Ora Wiley, Chair
No report
3. Governance Terry Clay, Chair
No report

VIII. Executive Session

Ms. Beaco moved to enter Executive Session at 7:15 p.m. and Ms. Adams seconded the motion. The vote was unanimous. Employee A was discussed. Exit Procedures for the CFO were not discussed.

1. Personnel Roslyn J. Smith, Consultant
 - a. Personnel Action Report
 - b. Exit Procedures for CFO

At 7:37 Ms. Adams motioned to end Executive Session and Ms. Wiley seconded the motion. Ms. Adams motioned to accept the personnel Actions Report and Ms. Beaco seconded the motion. Mr. Clay made a motion to terminate Employee A and Ms. Wiley seconded the motion. The vote was 4 to 1 in favor of termination.

IX. Adjournment

Ms. Adams made a motion to adjourn the meeting at 7:43 p.m. Mr. Clay seconded the motion. The vote was unanimous.

Secretary: Cheryl Beaco

Date: 11-17-2022