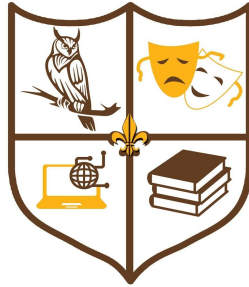


# ROBERT RUSSA MOTON

Charter School



New Orleans, Louisiana

## **Robert R. Moton Charter School System's Policy Against Bullying**

The Robert R. Moton Charter School System believes that all students have a right to a safe and healthy school environment. Our school has an obligation to promote mutual respect, tolerance, and acceptance among students, staff, and volunteers. All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of the policy.

Bullying is defined as a pattern of one or more of the following:

- ❖ Gestures, including but not limited to obscene gestures and making faces
- ❖ Written, electronic, or verbal communication, including but not limited to calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors
- ❖ Electronic communication including but not limited to a communication or image transmitted by email, instant message, text message, blog, or social networking website through the use of a telephone, mobile phone, pager, computer, or other electronic device

- ❖ Physical acts, including but not limited to hitting, kicking, pushing, tripping, choking, damaging personal property, unauthorized use of personal property
- ❖ Repeatedly and purposefully shunning or excluding from activities

Behavior that infringes upon the safety of any student will not be tolerated.

- Any student who engages in bullying will be subject to disciplinary action up to and including expulsion.
- Students are expected to immediately report incidents of bullying to the principal or designee.
- School staff and/or administrators will promptly investigate each complaint of bullying in a thorough and confidential manner.

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All students and/or staff shall immediately report incidents of bullying, harassment or intimidation to the school principal or designee.

School staff members are expected to immediately intervene when they see a bullying incident occur. Each complaint of bullying shall be promptly investigated. This policy applies to students on school grounds, while traveling on a school bus to and from school, or a school-sponsored activity, and during a school-sponsored activity.

Bullying and intimidation will not be tolerated. Disciplinary action will be taken following each confirmed incident of bullying. Disciplinary action after the first incident of bullying may include but is not limited to the following:

- a) Loss of privilege
- b) Reassignment of seats in the classroom, cafeteria, or school bus
- c) Reassignment of classes
- d) Detention
- e) Suspension
- f) Expulsion
- g) Other

If necessary, counseling and other interventions should also be provided to address the social-emotional, behavioral, and academic needs of students who are victims of bullying and students who commit an offense of bullying.

Students, parents/guardians, and other school personnel may report bullying to an administrator, teacher, counselor, or other staff member orally or within writing by using the appropriate form. See the principal or designee for the form.

The procedures for intervening in the bullying behavior include but not limited to the following:

1. All staff, students, and their parents will receive a copy of the policy prohibiting bullying at the beginning of the school year as part of the student code of conduct.
  2. The school will keep a report of bullying and the results of an investigation confidential.
  3. Staff are expected to immediately intervene when they see a bullying incident occur or upon receipt of any report of bullying.
  4. Anyone who witnesses or experiences bullying is encouraged to report the incident to a school official.
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**The following actions will be taken when bullying is reported:**

**1. Investigation**

- ✓ Upon completion of any report of bullying, schools will direct an immediate investigation of the incident. The investigation will begin no later than the next business day in which the school is in session after the report is received by the school official. The investigation will be completed no later than ten

school days after the written report of the incident is submitted to the official.

The investigation shall include interviewing the alleged perpetrator(s) and victim(s), identified witnesses, teacher(s), and staff members separately. Physical evidence of the bullying incident will be reviewed, if available.

## **2. Notification**

- ✓ Parents or legal guardians of the victim and accused student will be notified of the investigative procedure. If the incident involves an injury or similar situation, appropriate medical attention should be provided and parent/guardian should be notified immediately.

## **3. Discipline**

- ✓ Upon confirming that the bullying has occurred, the accused student will be charged with bullying and will receive age-appropriate consequences which shall include, at minimum, disciplinary action or counseling.

## **4. Follow-Up**

- ✓ Complainants will be promptly notified of the findings of the investigation and the remedial action taken.

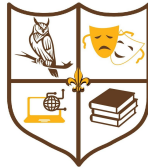
## **5. Documentation**

- ✓ Written documentation containing the findings of the investigation, including input from the students 'parents or legal guardian, decision by the school official, will be prepared and placed in the school records of the victim and perpetrator.

**Confidentiality-**

All bullying reports, complaints, and investigations will be kept confidential, except where disclosure is required to be made by applicable federal laws, rules, or regulations by state law.

**ROBERT RUSSA MOTON**  
Charter School



New Orleans, Louisiana

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I, \_\_\_\_\_, have received a copy of Robert Russa Moton Charter School’s policy against bullying.

I understand the definition of bullying as defined by the school, and the possible consequences imposed if an incident of bullying is confirmed.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

School Official: \_\_\_\_\_ Date: \_\_\_\_\_