Call to Order
Vice President Stephen Goodly called the Annual Meeting to order at 5:51 p.m.

Approval of Agenda
Marcia McWilliams made a motion to accept the agenda. Debra Adams seconded the motion. The vote for acceptance was unanimous.

Approval of July 22, 2019 Minutes
Two corrections were made to the minutes. Stephen Goodly was present although he signed in late due to a scheduling conflict. Tele Health is not a “Medicaid” program. It includes multiple providers including private insurance. Debra Adams motioned to accept the corrected minutes from June 10, 2019. Ms. McWilliams seconded the motion. The vote for acceptance was unanimous.
IV. Old Business and/or Action Items
1. 2019 – 2020 Calendar Calculations Revised
Revised calculations had to be checked with the SFO and Consultant to determine absolute accuracy. Details on the work year calendar for the custodial staff were not definitive as of the meeting. The calculations will be brought back to the Board, if there is a problem. There was also a question of the correct number of days in the 4th Quarter.

V. New Business and/or Action Items
1. Board Committee Chairs Selection
   Barbara Crain-Major
   All Board members selected from the four standing committees the ones they wanted to join. The President will handle appointments to the positions of committee chairs.

2. Introduction of Potential Board Members
   Ms. Willa Olive was introduced to the Board as a nominee to fulfill the Parent position scheduled to become available in September. Carly McClay, the former parent representative submitted a letter of resignation at the last meeting because she is leaving the state.

3. Principal’s Report
   Tarynesa “Terri” Williams
   Ms. Williams submitted a written report on Glows and Grows. She noted a great unified effort for the opening of school. Parent Orientation had more than 200 parents. The faculty is fully staffed. An influx of special needs students with severe needs may require additional para educators. They must be highly qualified paras. Concerns about WR Transportation were discussed. Dana Williams, Dean of Students will head a program, The Ambassador Program, for “Frequent Flyers”, students who are in the office too much. Undoing Racism training and School Law training were well received.

4. Personnel Actions (Hires and/or Changes)
   The Personnel Action report was motioned for acceptance by Adams and seconded by Wiley. The Board voted for unanimous approval.

5. School Operations Officer Report
   Roslyn J. Smith, Consultant
   a. Facility Document Submission Report Finalized and submitted on time. Special assistance from Ms. Randolph was noted.

6. School Finance Officer Reports
   Melvin Davis, SFO
   Expenses exceeded revenues by $1,866,011.15
   b. Annual Budget 2019 – 2020 Preliminary
   • MFP Projections will not cover expenses in 2019-20.
   • Preliminary Expenditures must use reserve capital.
   • Federal and State Funds must be reimbursed to make up for deficits.
   • Projected Shortfall due to increased enrollment and SPED costs.
   • Budget Operations Adjustment will require a Resolution.
7. Standing Committee Reports
   a. Academic  Debra Adams, Chair
      Debra Adams presented the results of the Evaluations of the Retreat
      Sessions. Data from the teacher evaluations was received by Mr. Sonnier
      who compiled qualitative and quantitative data. All presentations received
      high marks. Board members who attended gave commendations.

   b. Facility  Stephen Goodly, Chair
      • Facility Plan Warranty Items  Willie Zanders, Sr.

   c. Governance  Ora Wiley, Chair
      • Employee Handbook  Roslyn J. Smith
         The revised handbook should be available within a month.
      • Drafts of New Policies  Willie Zanders, Sr.
         Mr. Zanders compiled a separate book of policies, which will
         comprise Part II of the teacher’s handbook.

   d. Finance  Ora Wiley, Chair
      Increased Transportation expenses should be reviewed. Policies on
      procurement, finance and governance should be created. Financial Reports
      were not available at the time of the meeting. Ms. Wiley emphasized that
      deadlines must be met timely. Accuracy is paramount and we need dollar
      amounts for all expenditures. Current financial reporting is not acceptable.

      The Board requested a calendar of all critical dates for reports. Mr. Davis’
      workdays will be Monday, Thursday and Friday.

VI. Executive Session
   A motion for Executive Session was made by McWilliams and seconded by Beaco at 8:14
   p.m.
   1. Personnel
      a. Employee Insurance Payments
         The insurance payments that have been unpaid by employees must be
         collected by the end of the year. Accurate debts must be determined. Letters
         did not go out as planned.

   2. Legal
      a. Promissory Notes or Legal Action for Employees
         This is in Mr. Zander’s purview. The need for a policy on Payroll Liability
         Accounts was discussed also.

   A motion to return to General Session was made by Adams at 9:00 p.m. and seconded by
   Beaco. Vote was unanimous. A motion was made by Beaco and seconded by Adams to
accept a contract with External Auditor Roslyn Johnson. Vote was unanimous. The consensus was for Mr. Zanders and Dr. Smith to work on the insurance and payroll issues with Mr. Davis, Ms. Horne, and Ms. Randolph.

VII. Adjournment
Debra Adams made a motion to adjourn at 9:05 p.m. Beaco seconded the motion. Vote was unanimous.

Cheryl Beaco
____________________________________________________
Secretary

September 9, 2019
____________________________________________________
Date