MINUTES

Attending:
Barbara Major, President
Stephen Goodly, Vice-President
Meredith Johnson, Treasurer
Debra Adams, Member
Cheryl Beaco, Member
Ora Wiley, Member
Carly McClay, Member

Absent:
Frank Williams, Secretary

AIS Staff:
Terri Williams
Paulette P. Bruno

I. Call to Order
President Barbara Crain-Major called the meeting to order at 5:30 p.m.

II. Approval of Agenda
The agenda was approved as published. The motion for approval as made by Stephen Goodly and seconded by Cheryl Beaco. Approval was by a unanimous vote.

III. Approval of Minutes
Minutes were approved with the addition of notes to be included in a revision. The motion for approval as made by Stephen Goodly and seconded by Cheryl Beaco. Approval was by a unanimous vote.

IV. Old Business and/or Action Items

V. New Business and/or Action Items
Personnel Actions (Hires and/or Changes)
Personnel action was approved with a motion by Meredith Johnson and a second by Mr. Goodly. Approval was by a unanimous vote. There is still an ESL vacancy.

A. Standing Committee Reports

1. Academic

   Debra Adams, Chair
   School Performance progress is evidenced by the use of Tier I curriculum and technology advancements. All classrooms have computers and Chrome books or iPads will be available for all students in grades 3 – 8. A LEAP Blitz will begin in the second semester with tasks from the actual test format. LEAP prep will also occur after school. Teachers will have targeted feedback. Parents have joined the newly started PTO. The school should exit Corrective Action in December.

   The goal is to get a letter grade of “C” by moving up from 48.6 to 60. This is ambitious but doable, according to the Principal. Moton did not receive any Progress points last year, which impacted the SPS.

2. Facility

   Stephen Goodly, Chair
   Willie Zander
   Building Maintenance
   Orleans Parish continues to make progress on the maintenance issues. All items are on schedule to be completed by January 2019.

3. Finance

   Meredith Johnson, Chair
   Melvin Davis, SFO
   Mr. Johnson made the Finance report in the absence of Mr. Davis. The Finance Committee suggested staffing of Finance Office with a full-time CPA or businessperson with a BA or MBA in Finance. Mr. Davis could continue to have a monitoring contract as a CPA. He has stated he does not want to work full-time. A proposal from Mr. Davis was requested. The staffing for a full-time person was postponed until Mr. Davis could put together his proposal.

   Insurance payments were larger than planned. Some accounts were lower than expenditures in the budget. The figures should balance out.

   Financial statements for 3 months ending on September 30, 2018 were presented.

   A Cash Management and Investment Policy draft was submitted for review by the board. Investors will be invited to the next meeting for educational purposes of the Board. A Limited Time Savings Program is something the Board should consider.
Mr. Johnson made a motion to accept the Finance Committee Report. Mr. Goodly seconded it. The motion was approved unanimously.

The AFR still had an error report that needed a response ASAP to be in compliance with a “Good” rating for the school. Mr. Johnson spoke to a state auditor and Moton had not been cleared.

4. Governance  
Ora Wiley, Chair  
Charter Board Governance Verification Form  
School Website Parent Policy  
Parental Complaints Policy had too many steps according to Mrs. McClay. It was the consensus of the board to send the document back to the attorney for streamlining of the process. The motion was made by Mr. Johnson and seconded by Mrs. McClay to approve the policy as is to be in compliance with new school law. Approval was by a unanimous vote. It was also suggested that parents be involved in the process.

The Parent/Alumnus Representation policy on the Governing Board as read aloud by President Major. The motion to accept the policy as written was made by Mrs. Addams and seconded by Mrs. McClay. Approval was by a unanimous vote. The policy will be placed on the school’s web site.

The Anti-Bullying Policy and Procedures were reviewed. Sample letters for documentation were included. The motion to accept the policy was made by Mr. Goodly and seconded by Mrs. McClay. Approval was by a unanimous vote. Parents will receive a printed handbook in addition to the electronic version on the web site.

Two parents were in attendance to discuss issues concerning extracurricular activities and official responses to problems. The items were referred back to Principal Williams for resolution.

VI. Principal’s Report  
Tarynesa Williams  
Ms. Williams reported on a meeting with Superintendent Lewis to discuss the Transformation Plan. She presented a written report.

Mrs. Adams motioned the Board for financial support to do a Team Building Activity off campus. Mr. Goodly seconded the motion. It was approved by a unanimous vote.

VII. School Operations Officer Report  
Paulette P. Bruno  
Mrs. Bruno has identified the contracted vendors. She reported a cafeteria leak that was not previously on the list of items to be repaired. This was reported to the Facility Committee. She did not present a written report.
VIII. Executive Session was not needed.

IX. Adjournment
    A motion to adjourn was made by Mr. Johnson and seconded by Mr. Goodly. A unanimous vote to adjourn was taken at 7:50 p.m.

[Signature]
Secretary

01-14-2019
Date