

**ADVOCATES FOR INNOVATIVE SCHOOLS, INC.  
SPECIAL BOARD MEETING**

**8550 Curran Boulevard  
New Orleans, Louisiana**

**9:00 a.m.**

**April 10, 2018**

**MINUTES**

Attending:

Frank Williams, Secretary  
Ora Wiley, Member  
Cheryl Beaco, Member  
Barbara Crain-Major, Acting-President

Absent:

Velta Simms, President  
Carly McClay, Member  
Larry Gulley, Treasurer

AIS Staff:

Terri Williams, Principal

I. Call to Order

The meeting was call to order at 9:10 a.m. by Barbara Crain-Major, Acting President, in the absence of President Velta Simms. Velta Simms resigned from the Board of Directors via email (see attachment 1) on Sunday, April 8, 2018 at 1:34 p.m. Larry Gulley resigned via email (see attachment 2) on Sunday, April 8, 2018 at 5:29 p.m. Frank Williams made a motion to accept the resignations. Ora Wiley seconded the motion. Vote was unanimous.

II. Approval of Agenda

The agenda was approved with no additions or changes.

III. Approval of Minutes

Approval of Minutes from April 4, 2018 was unanimous following a motion by Cheryl Beaco, seconded by Frank Williams.

IV. Old Business

1. Report on New Salary Schedule

Discussion on increasing salaries occurred, but the anticipated proposed salary schedule did not happen, due to the resignation of Dr. Gulley. Topics

included a cost of living increase, restricting raises to MFP annual surplus funds, and retroactive payments to the beginning of the 2017 – 18 school year.

Barbara Major made a motion to change salaries based upon OPSB current hourly rates to be included in the next pay cycle for all employees. Frank Williams seconded the motion. The vote for the pay raises was unanimous. Melvin Davis, CFO will be notified to adjust the pay amounts for the staff.

Ora Wiley requested a 3-year projection of the budget including the salary increases.

2. Finance

a. Checking Account Signatures

Due to the resignations of Simms and Gulley, new Resolutions for Bank accounts were substituted for the original documents.

b. Financial Reports

Financial statements are needed and updated for Year-to-Date through February. Reimbursement requests are also needed. Status of leave record for all individuals on payroll is also needed.

c. Payment to Attorney

The Board authorized payment to Willie Zanders, after a brief discussion. Contract is on file.

3. Job Descriptions/Responsibilities

Job descriptions for CEO, Principal and Assistant Principal were distributed to Board members. Roslyn Smith was charged with the task of researching the existence of job descriptions for all staff and contracts for part-time employees.

V. New Business

1. Election of President and Other Officers (if needed)

Barbara Major opened the floor for nominations for President. Frank Williams nominated Barbara Major. Ora Wiley seconded the motion. Voting in favor of Major for President was unanimous. Major will serve out the rest of Simms's term.

The floor was opened for nominations for Treasurer. Barbara Major nominated Frank Williams. Cheryl Beaco seconded the motion. Voting in favor of Williams for Treasurer was unanimous. Frank will serve as Secretary and Treasurer until July when the By-Laws call for annual elections.

2. Schedule of Regular Meetings

The next meeting of the Board will be on Monday, April 16, 2018 at 5:30 p.m. The current calendar has quarterly meetings listed. President Major suggested that the Board needs to meet more often, considering the current situation.

VI. Executive Session

Motion was made by Frank Williams and seconded by Barbara Major for Executive Session. Vote was unanimous.

1. Personnel

Discussion on report of negligence. Clarification of guidelines for the Principal.

A motion was made by Frank Williams and seconded by Barbara Major for Executive Session. Vote was unanimous. Meeting was reconvened. No vote was necessary.

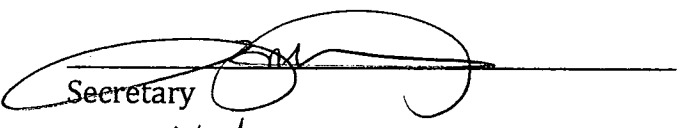
Roslyn Smith made announcement of the National Charter School Conference, July 17-20 in Austin, Texas. All Board members are asked to attend to fulfill annual training mandates. Costs are reimbursable according to state guidelines for travel.

VII. Adjournment

A motion to adjourn was made by Cheryl Beaco and seconded by Ora Wiley at 11:10 a.m. Vote to adjourn was unanimous.

Secretary

Date

  
6/4/18

**Velta H. Simms**  
**(504)655-0286**  
**vsimms3@cox.net**

**Dear Advocates for Innovative Schools, Inc Board Members,**

**It is with a heavy heart that I announce my intention to immediately resign from the Advocates for Innovative Schools Board. About 12 years ago Paulette and I rode around the city finalizing the finishing touches in order to get Moton opened. I was a retired principal and had the time and was happy to do so. I am now a full time employee and Moton has many issues that must be addressed and I am unable to spend the time needed.**

**Paulette and I had many, many conversations about what she wanted Moton to become. My hope is that Moton will be a better school when she returns than the one she left. I know there is a lot that must be done. With your guidance and support, the newly appointed Administrators will get the job done.**

**Tracie Washington is handling the Tier 3 meeting with the Superintendent; Mrs. Brown is handling the CAP and Willie Zander is working with the Ethic Board.**

**It has been a pleasure working with such a fine professional and dedicated group. I will miss the times we spent together. If there is anything I can assist with, please give me a call.**

**Sincerely,**  
**Velta**

Attachment 2

Lawrence Gulley, Ph.D., MBA  
11268 Winrock Drive  
New Orleans, LA 70128-3402

April 8, 2018

Mrs. Velta Simms, Chairperson  
Advocates for Innovative Schools, Inc.  
(d/b/a Robert Russa Moton Charter School)  
8550 Curran Boulevard  
New Orleans, LA 70128

Dear Mrs. Simms:

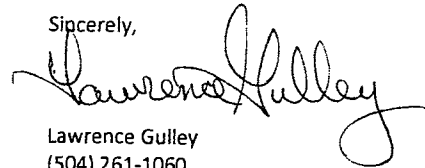
It is with regret that I am writing to inform you of my decision to resign my position on the Board of Directors of the Advocates for Innovative Schools, Inc., effective immediately.

My other commitments have become too great for me to fulfill the requirements of my position on the Board. Consequently, I believe it is best for me make room for someone with the time and energy to devote to the job.

It has been my honor to serve on the AIS Board, and I am proud of all that we have accomplished in the past four years. I am confident that the board will continue to achieve much success in the future.

If I can be of assistance as the Board moves forward, please do not hesitate to contact me.

Sincerely,



Lawrence Gulley  
(504) 261-1060  
lgulley3@gmail.com