

ADVOCATES FOR INNOVATIVE SCHOOLS, INC.
BOARD OF DIRECTOR'S SPECIAL MEETING
8550 Curran Boulevard
New Orleans, Louisiana 70127
March 28, 2018
12:00 P.M.

Attending:

Velta Simms, President
Larry Gulley, Treasurer
Cheryl Beaco, Member
Ora Wiley, Member
Barbara Crain-Major, Member

Absent:

Frank Williams, Secretary
Carly McClay, Member

AIS Staff:

None

President Velta Simms called the meeting to order at 12:15 P.M. The agenda was reviewed and accepted with additions to the original posted agenda.

Minutes from the Emergency Meeting on March 26, 2018 were approved after a motion for approval from the President, seconded by Mrs. Beaco. Vote was unanimous following a discussion of Executive Sessions in Open Meetings Law.

Mrs. Beaco made a motion to amend the agenda to include the Appointment of an Interim CEO/Principal. Ora Wiley seconded the motion. Dr. Gulley stated he was not prepared to vote on the matter or discuss it without seeing resumes from the candidates. Barbara Major and Larry Gulley voted NO. Beaco and Wiley voted YES. A unanimous agreement was required to add the item to the written agenda. The motion failed.

Due to a lack of information and communication glitches, the idea of re-starting the process of selecting a school leader was discussed. Barbara Major made a motion to add rescinding the vote for a school leader reported in the minutes from March 14, 2018. Cheryl Beaco seconded the motion. The vote to add the item to the agenda was as follows: YES- Simms, Wiley, Beaco, Gulley, and Major, NO-None. The motion carried.

A motion was made by Barbara Major to rescind the vote for an Assistant Principal taken at the March 14, 2018 meeting. Beaco seconded the motion. The vote was YES- Simms, Wiley, Beaco, Gulley, and Major, NO-None. The motion carried.

Interviews of potential candidates will be conducted at the next meeting of the Board. Resumes will be forwarded to the Board prior to the meeting next week. Members were asked to submit two questions that they would like to pose for both candidates. The Board will exercise the option of selecting candidates for one or two interim positions.

Old Business

1. Corrective Action Plan

Tier 3 Meeting

Written communication was received from Attorney Tracie Washington Re: Response to the Hearing by OPDB Staff, requesting notice of Intervention – Tier 3 and Revocation of Charter for Robert Russa Moton Charter School. Copies of the missive are being distributed to all AIS Board Members.

2. Check Signers

At least 2 more people must be added to the bank accounts to sign checks due to the Principal's leave and the retirement of Debra Adams. Any and all board members can sign. It was recommended that Dr. Gulley, the AIS treasurer or President Simms be one of the persons to sign checks.

New Business

1. Finance

Dr. Gulley will share a report on salary increases with the AIS board for the next meeting. The plan was submitted to Mrs. Bruno, but needs final approval and ratification from the full Board. Mrs. Major made a motion to approve the faculty salary schedule for the next meeting of the Board. Ora Wiley seconded the motion. The vote was unanimous and the motion was approved.

Insurance Benefit

The Board decided to rescind the decision to change the insurance for new employees to a 60:40 ratio because the savings were insignificant. It also created inequities among staff fringe benefits. All employees will receive the 80:20 medical insurance coverage.

2. Staff Evaluations

President Simms affirmed that Ms. Lynn Polk would be responsible for Staff Evaluations through Compass. The responsibility was formerly that of Suzanne Encalarde. Mrs. Encalarde has new duties relative to the school's LEA status.

Ms. Polk was also assigned to work on the Facility Corrective Action Plan, specifically obtaining required service contracts outlined in the OPSB Facility Procedures Handbook with L'Tanya Randolph assisting.

3. Job Descriptions/Responsibilities

Roslyn Smith, Consultant to the Board, was directed to prepare Job Descriptions delineating responsibilities for a CEO, Principal, and Assistant Principal for Moton Charter School. Specific duties should include what tasks are needed as a Local Education Agency (LEA).

Additionally, the consultant was tasked with ensuring that job descriptions, contracts, and new positions were included for all employees, including contracted part-time employees. This is to improve the Human Resources infrastructure, as suggested by Barbara Major.

There was no Executive Session.

Barbara Major made a motion to adjourn the meeting. Larry Gulley seconded the motion. The motion passed unanimously.

President Simms called for the meeting to be adjourned at 2:25 p.m.

NOTE: in the absence of the Board's Secretary, Roslyn J. Smith, Consultant to the Board, reported minutes.

Secretary

Date